

**CITY OF HARARE**



**INVITATION TO DOMESTIC COMPETITIVE TENDER**

<b>Tender Number</b>	<b>Site Visit</b>	<b>Closing Date and Time</b>	<b>Description</b>
1. COH/S.3/2023	N/A	19 <sup>th</sup> September 2023 AT 10:00HRS.	RETENDER FOR SUPPLY AND DELIVERY OF COMPUTERS.
2. COH/S.5/2023	07 September 2023	03 <sup>rd</sup> October 2023 AT 10:00HRS.	RETENDER FOR SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A COUNCIL CHAMBER MINUTES AUTOMATION AND RECORDING SYSTEM.
3. COH/S.16/2023	11 <sup>th</sup> to 15 <sup>th</sup> September 2023 at 10:00hrs. Bidders to Assemble at Central Stores 2 Coventry Road Workington and must attend everyday of the site visit period	03 <sup>rd</sup> October 2023 AT 10:00HRS.	EXTENSION FOR EXPRESSION OF INTEREST FOR THE SUPPLY DELIVERY INSTALLATION AND COMMISSIONING OF CCTV ON CITY OF HARARE PROPERTIES.
	<p><b><u>Notice:</u></b></p> <ul style="list-style-type: none"><li>• Bidders must obtain clearance letters to be able to do the site visits. The site visit clearance are obtained at Old Mutual Building, Corner 2<sup>nd</sup> street and Speke Avenue, 4<sup>th</sup> Floor, Room 4. As from Monday 28<sup>th</sup> August to 1<sup>st</sup> September 2023.</li><li>• Only Bidders with Site visit Clearance will be allowed to do the site visits.</li></ul> <p><b><u>Documentation required</u></b></p> <ul style="list-style-type: none"><li>• A cover letter requesting for the clearance letter to do the site visit for the tender on the company's letterhead, the Company's certificate of Incorporation, Photocopies of Identity documents and Physical Addresses for the Persons to attend the site visits and Fingerprints,</li><li>• The Site visits clearance will be processes upon payment of a fee of USD\$272.00 payable at the prevailing interbank rate of the day of payment. Payments to be done at Old Mutual Building Corner 2<sup>nd</sup> street and Speke Avenue, 4<sup>th</sup> Floor, Room 4.</li></ul>		

Tenders to be in sealed envelopes and endorsed on the outside with the advertised Tender Number, Title of the Tender, the closing date and time which are submitted before the closing date and time at Town House (Room 108) addressed to: -

**Town Clerk  
City of Harare,  
Town House,  
Julius Nyerere Way,  
Harare**

Soft Copies of the bidding documents with detailed specifications are obtainable from the **Supply Chain Manager at Number 2 Coventry Road, Workington, Harare** upon registration for the tender.

**TOWN CLERK**