

# CITY OF HARARE

TOWN CLERK'S DEPARTMENT  
SUPPLY CHAIN MANAGEMENT SECTION  
NO 2 CONVENTY ROAD, HARARE  
TELEPHONE: 752356/7/8/0 749897

When replying please quote Ref NO: REORDER 02697

**15 MARCH 2023**

## **NOTICE TO ALL SUPPLIERS**

Would you please quote for the supply and delivery of items listed below:-

<b>Item No</b>	<b>Description</b>	<b>Unit Of Measurement</b>	<b>Quantity</b>
1	Mutton cloth	kg	500
2	Electric fan 3 speed	each	200
3	Electric kettle 2 litre	each	200
4	Insulation tape	each	500
5	Conduit box 6x3pvc	each	500
6	Conduit round box pvc	each	500
7	Petroleum jelly 500g	each	300
8	Veranda bolts M6x40mm	pkt	50
9	Veranda bolts M6x50mm	pkt	400

(a) **Attachments**

- (i) Documentary proof of registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ) **on the relevant category a must.**
- (ii) VAT Certificate
- (iii) TAX Clearance
- (iv) City of Harare business licence or of any local authority where the company operates from.

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(b) **Instructions**

- (i) Quotations in sealed envelopes quoting the reference number and the category must be deposited into the quotation box located in the reception area at City of Harare, Central Stores at No 2 Coventry Road, Workington, Harare **before 10:00hours on 21 March 2023.**
- (ii) **The price must be quoted in ZWL\$ only.**

**Ms R Biza**  
**Principal Buyer**